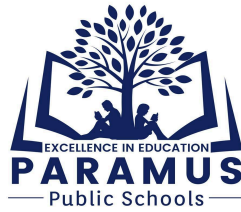


**Office of the Business Administrator**  
145 Spring Valley Road  
Paramus, NJ 07652-5390



**Brooke Bartley**  
(201) 261-7800, ext. 3010  
bbartley@paramusschools.org

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August 2024

Dear Parent/Guardian:

As we start a new school year, we want you to be aware of some transportation information.

It is very likely that for the first few days of school, the bus could be later than anticipated. This is due to many reasons, including changing traffic patterns and increased congestion due to the start of school. There may also be road construction in our area causing many of the side streets to become overburdened with commuter traffic. Do not worry, your student will not be penalized for being late if there is a delay in arrival due to busing.

Students are not permitted to ride home on any bus other than the one to which they are assigned. In an emergency situation, arrangements may be made through your school Principal. Please be advised that changes may be limited since seating on some buses is already at or close to capacity. Also, please note we are not able to accommodate special arrangements for busing to after school jobs, religious, education classes or other activities.

To ensure the safe and efficient transportation during the school year, we ask that you review the following "School Bus Rules" with your child(ren).

If you have any transportation related questions, please contact your school Principal. If the matter cannot be resolved at that level, contact Gisela Aultmon, Transportation Coordinator, at the Board of Education Office, 201-261-7800, extension 3016.

Elementary Parents - We'll be doing our practice runs for the school year on August 29th at the normal stop times. This is a wonderful opportunity to meet your driver and get those "first day of school pictures" without the stress of the actual first day. We hope to meet you soon!

Sincerely,

A handwritten signature in blue ink that reads "Brooke Bartley". The signature is written in a cursive style.

Brooke Bartley  
Business Administrator/Board Secretary

## **SCHOOL BUS RULES**

The following rules have been established to ensure the safety of all students who ride school buses:

1. Arrive at the bus stop at least ten minutes before expected arrival time.
2. Respect other resident's property at the bus stop. Be considerate of other people's homes, lawns, shrubs and personal property.
3. Wait for the bus at the specified stop in a safe place, well off the roadway. Be alert to traffic.
4. Enter the bus in an orderly manner and take your seat quickly. Fasten your seatbelt, and remain seated while the bus is in motion.
5. Bus drivers have the right to assign seats and grant permission to open windows.
6. Keep aisles clear at all times. Remain quiet, orderly and courteous.
7. Never put any part of your body outside the bus window or throw anything out of the windows.
8. It is illegal to smoke on the bus or school grounds.
9. Do not distract the driver through misbehavior.
10. No eating or drinking on the bus at any time.
11. Students will be held financially responsible for damage due to vandalism.
12. Students missing their assigned stop must stay on the bus and tell the driver.
13. When leaving the bus, follow the driver's direction and stand clear as the bus pulls away.
14. Follow the driver's instructions in the event of an emergency.
15. Students are only permitted to ride home on their assigned bus.
16. Students should report any violation of these rules to the bus driver or principal.
17. Animals may not be brought aboard the school bus.
18. Elementary students must be met by an adult at the afternoon bus stop. Any elementary student not met by an adult will be brought back to the school and will have to be picked up from school.
19. Failure to comply with the bus rules or creating an unsafe environment will result in the loss of bus privileges and/or additional consequences as deemed appropriate by the school's principal.